

## Children and Family Services Best Value Group

**3<sup>rd</sup> June 2009**  
**Days Inn, Nuneaton**  
**Minutes**

**Present:**

Michelle Clarke (Chair)  
Lisa Smedley  
Jane Williams  
Linda Bennetts  
Chris Prewett  
Claire Mackereth  
Jackie Stratham  
Jan Trainor  
Alison Kippax  
Angela Wilson  
Jan Morris  
Lisa Ellis  
Anne Sims  
Theresa Bishop  
Clare Hughes

**NPAG Facilitator:** Phil Carruthers

**NPAG Director:** Kevin Brice

### **1. Welcome**

Michelle Clarke welcomed everyone to the meeting, set out the background of the group and outlined the format adopted at meetings.

### **2. Introductions**

As this was the first meeting of the Children & Family Services Best Value Group, Michelle invited all those present to do a brief introduction – outlining what their role was and which Trust they were representing.

### 3. NPAG Role and Support

Kevin took this opportunity to outline the background and role of NPAG, what it could provide and the benefits of membership.

Peer group meetings	Networking
Benchmarking Services	Review processes
Share experience	Identify good practice
Identify innovative practice	Guest speakers
Share documents & policies	CPD certification
Access to NPAG <i>NetWorks</i>	

He outlined that the groups aims were to

“..... continuously develop and improve services in terms of quality, fitness for purpose and value for money”

*Note: A copy of his presentation is attached to these minutes.*

### 4. Moving Children’s Services Forward – Warwickshire Community Health

Michelle welcomed the team for Warwickshire Community Health Children’s Services to the meeting – who outlined the very comprehensive work they have undertaken in moving Children’s services forward.

**Jane Williams** (Head of Children, Young People and Family Services) outlined the wide range of services provided by the team, including the background and structure in developing these services across Warwickshire.

**Theresa Bishop** (Professional Lead for Health Visitors) gave a detailed description of how the Health Visitor Service has developed, ranging from staff attachment to GP Practices, to new ways of working on a geographical and integrated team basis. Finally, Theresa outlined the future aims of the service.

**Lisa Smedley** (Professional Lead for School Nursing), discussed where the services were prior to the reconfiguration of 2006; outlining the changes that have shaped School Nursing Services to date. She also covered the aims and vision for the future provision of the service.

**Anne Sims** (Clinical Lead Community Children’s Nursing Team), documented the major changes that have happened since 2005 in developing and improving services aimed at providing “an Accessible, Comprehensive and Equitable” (ACE) service for all children and families of Warwickshire. Anne shared with the group a SWOT analysis undertaken by the team and current/future developments planned.

Michelle thanked Jane and her team for their comprehensive, interesting and enlightening presentations – which certainly outlined the many changes that had taken place in improving services across Warwickshire.

*A copy of the presentation is attached to these minutes.*

### **5. Election of Chair and Vice Chair**

Jan Trainor (Trafford CYPS) kindly volunteered and was duly elected as Chair for this series of meetings.

Jane Williams was appointed as Vice Chair

### **6. Hot Topics**

Michelle invited all members to outline the anticipated structure for the future of Provider Services within their Trust, together with outlining the “hot topics” that they are currently facing:-

- Safeguarding
- Electronic records
- Caseload waiting
- Work associated with the “Baby P” outcome (capacity)
- Threshold protocols
- Worried Well (How do we solve?)
- Cross boundary Charging
- Contact points/Shielding
- CAF
- Policies on record keeping
- Paternal Mental Health
- Skill Mix
- Caseload sizes
- Vulnerability
- Core Multi-Agency assessments
- Tariff Arrangements
- PBR

### **7. Topics/Speakers for next meeting**

Jan lead a discussion to determine the types of subject and speaker that the group would find useful for the next meeting. It was proposed and agreed that it would be appropriate to get a speaker on CAF, preferably from The Dept of Health.

Jane agreed to identify an appropriate speaker and pass the details onto NPAG for them to make the arrangements. It was also agreed to have a more detailed discussion on skill mix/caseloads at the next meeting as an agenda item.

### **8. AOB**

None

### **9. Date and Venue of next meeting**

**Wednesday 9 September 2009 at Days Inn, Nuneaton**