

A Governor's Guide to Educational Abbreviations and Acronyms

A

AAN	Approved Admission Number
ABE	Adult Basic Education
ACE	Advisory Centre for Education
ACS	Average Class Size
ADD	Attention Deficit Disorder
ADHD	Attention Deficit and Hyperactivity Disorder
AEN	Additional Educational Needs
AEO	Area Education Officer
AfL	Assessment for Learning
AMP	Asset Management Plan
APM	Annual Parents' Meeting
AQA	Assessment & Qualification Alliance
ASR	Annual School Review
AT	Attainment Target
ATL	Association of Teachers and Lecturers
AWPU	Age-Weighted Pupil Unit

B

B&A	Behaviour and Attendance
BEd	Bachelor of Education
BESD	School for Behavioural, Emotional and Seriously Disturbed pupils
BSF	Building Schools for the Future
BSP	Behaviour Support Plans
BTEC	Business and Technology Education Council
BV	Best Value
BVPI	Best Value Performance Indicators
BVPP	Best Value Performance Plan

C

CAF	Common Assessment Framework
CAMH	Child and Adult Mental Health
CASE	Campaign for State Education
CATS	Cognitive Ability Tests
CDC	Child Development Centre
CFR	Consistent Financial Reporting
COSHH	Control of Substances Hazardous to Health
CPD	Continuing Professional Development
CRB	Criminal Records Bureau
CRE	Commission for Racial Equality
CVA	Contextual Value Added
CYPP	Children and Young People's Plan
CYPS	Children and Young People's Service

D

DCS	Director of Children's Services
DCSF	Department for Children, Schools and Families
DDA	Disability Discrimination Act (1995)
DfE	Department for Education
DMT	Directorate Management Team
DRC	Disability Rights Commission
DSG	Dedicated Schools Grant

E

EAL	English as an Additional Language
EAZ	Education Action Zone
EBD	Emotional and Behavioural Difficulties
ECM	Every Child Matters
ECYPPC	Education of Children and Young People in Public Care
EDP	Education Development Plan
EEC	Early Excellence Centres
EFA	Education Funding Agency
EHE	Elective Home Education
EMS	Education Management System
EOTAS	Education Otherwise than at School
EP	Educational Psychologist
ESCo	Extended Services Co-ordinator
ESOL	English for Speakers of Other Languages
EWO	Education Welfare Officer
EYDCP	Early Years Development and Childcare Partnership
EYDP	Early Years Development Plan

F

FE	Further Education
FFT	Fischer Family Trust
FOI	Freedom of Information
FMSiS	Financial Management Standard in Schools
FSM	Free School Meals
FSW	Family Support Worker
FTE	Full Time Equivalent

G

G&T	Gifted & Talented
GB	Governing Body
GCSE	General Certificate of Secondary Education
GNVQ	General National Vocational Qualification
GRE	Grant Related Expenditure
GS	Governor Services
GTC	General Teaching Council

H

H&S	Health and Safety
HAD	Hyperactivity Disorder
HE	Higher Education
HEFC	Higher Education Funding Council
HMCI	Her Majesty's Chief Inspector of Schools

HMI Her Majesty's Inspectorate
H-SA Home-School Agreement
HT Head Teacher

I

IAN Indicated Admission Number
IAP Individual Action Plan
ICT Information and Communications Technology
IEB Interim Education Board
IEP Individual Education Plan
iiP Investors in People
INSET In-Service Education and Training
ISB Individual Schools Budget
ISCG Institute of School and College governors
ISR Individual School Range
ISP Intensive Support Programme
ITT Initial Teacher Training

J

JNC Joint Negotiating Committee or Joint National Committee

K

KS Key Stage

L

LA Local Authority
LAC Looked After Children
LDD Learning Difficulties and Disabilities
LEA Local Education Authority
LEP Local Education Partnership
LFS Learning for life Strategy
LGA Local Government Association
LIG Leadership Incentive Grant
LMS Local Management of Schools
LPSA Local Public Service Agreements
LPSH Leadership Programme for Serving Heads
LSA Learning Support Assistant
LSC Learning and Skills Council
LSCB Local Safeguarding Children Board

M

M&E Monitoring and Evaluation
MARAT Multi Agency Referral and Assessment Team
MASS Minority Achievement Support Service
MFL Modern Foreign Languages
MLD Moderate Learning Difficulties

N

NAGM National Association of Governors and Managers
NAHT National Association of Head Teachers
NASEN National Association of Special Educational Needs
NAS/UWT National Association of School Masters/Union of Women Teachers

NC	National Curriculum
NCSL	National College for School Leadership
NEET	Not in Education, Employment or Training
NERS	National Exclusions Reporting System
NETT	National Education and Training Targets
NFER	National Foundation for Educational Research
NGA	National Governors Association
NgFL	National Grid for Learning
NNEB	National Nursery Examination Board
NOR	Number on Roll
NPQH	National Professional Qualification for Headship
NQT	Newly Qualified Teacher
NRA	National Record of Achievement
NTA	Non-Teaching Assistant
NUT	National Union of Teachers
NVQ	National Vocational Qualifications

O

ODPM	Office of the Deputy Prime Minister
OfSTED	Office for Standards in Education

P

P&AST	Psychology and Advisory Support Team
PAN	Planned Admissions Number
PANDA	Performance and Assessment (Report)
PAT	Professional Association of Teachers
PDC	Pupil Discipline Committee
PEP	Personal Education Plan
PFI	Private Finance Initiative
PfS	Partnership for Schools
PGCE	Postgraduate Certificate in Education
PGR	Parent Governor Representative
PI	Performance Indicators
PLASC	Pupil Level Annual School Census
PMLD	Profound and Multiple Learning Difficulties
POS	Programme of Study
PPA	Planning, Preparation and Assessment time
PPP	Public Private Partnerships
PPU	Policy & Performance Unit
PRP	Performance Related Pay
PRU	Pupil Referral Unit
PSA	Parent Support Advisor
PSHE	Personal, Social and Health Education
PSP	Pastoral Support Programme
PTA	Parent-Teacher Association
PTE	Part Time Equivalent
PTR	Pupil Teacher Ratio

Q

QCA	Qualifications and Curriculum Authority
QT	Qualified Teacher
QTS	Qualified Teacher Status

R

RAISE or RAISEonline	Reporting and Analysis for Improvement through School Self Evaluation
RE	Religious Education
RI or RGI	Registered Inspector
ROA	Record of Achievement
RSG	Revenue Support Grant

S

SACRE	Standing Advisory Council on Religious Education
SATs	Standard Assessment Tasks (or Tests)
SALT	Speech and Language Therapy
SCAR	School Curriculum and Assessment Authority
SDP	School Development Plan
SEAL	Social and Emotional Aspects of Learning
SEBSS	Social, Emotional and Behavioural Support Service
SEF	Self-Evaluation Form
SEN	Special Educational Needs
SENCO	Special Educational Needs Coordinator
SENDA	Special Educational Needs and Disability Act 2001
SENDIST	Special Educational Needs and Disability Tribunal
SES	School Effectiveness Service
SI	School Improvement
SIA	School Improvement Advisor
SIP	School Improvement Partner
SIP	School Improvement Plan
SLA	Service Level Agreement
SLD	Severe Learning Difficulties
SLT	Senior Leadership Team
SMT	Senior Management Team
SOC	School Organisation Committee
SpLD	Specific Learning Difficulty
SRAS	Schools Requiring Additional Support
SSS	Short Stay School
SSFA	School Standards and Framework Act 1998.
STA	Specialist Teaching Assistant
STRB	School Teachers' Review Body

T

TA	Teaching Assistant
TDA	Training and Development Agency for schools
TED	Teacher Education Day
TES	Traveller Education Service
TES	Times Education Supplement
TLG	Training Link Governor
TLR	Teaching and Learning Responsibility
TSCB	Trafford Safeguarding Children Board
TUPE	Transfer of Undertaking, Protection of Employment

U

UA	Unitary Authority
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UCAS	University and College Admissions Services
UPN	Unique Pupil Number
UPS	Upper Pay Scale
URN	Unique Reference Number

V

VA	Voluntary Aided
VC	Voluntary Controlled
VfM	Value for Money
VLE	Virtual Learning Environment

W

WAMG	Working agreement monitoring group
WDM	Workforce Development Manager
WEA	Workers Education Association

Y

YOT	Youth Offending Team
YPLA	Young People's Learning Agency
YS	Youth Service