

This Form has been completed by Chris Conway, Children and Young People's Service, Children's Fund, 3rd Floor, Arndale House, Chester Road, Stretford, M32 9XY

Name of Project :

Categories		Budget/Grant April 10 to Mar 11 £	Comments
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1a. STAFF AND VOLUNTEER COSTS

Specialists Salary			
Admin/Clerical Salary			
Consultant Fees			
Total			

1b. TRAVEL/SUBSISTENCE COSTS

Travel/Car Allowance			
Total			

1c. PREMISES/OFFICE/OVERHEAD COSTS

Premises/Rent/Utilities			
Bookkeeping/Accounting			
Cleaning Charges			
Bank Charges			
Total			

1d. RUNNING COSTS

Stationery			
Postage			
Advertising/Publicity			
Printing			
Subscription Charges			
Hire of Rooms			
Telecom Charges			
Materials			
Equipment (Non Capital)			
Training			
Conference Expenses			
Refreshments/Catering			
Trips/Outings			
Miscellaneous Charges			
Total			

1e. CAPITAL EXPENDITURE

Refurbishment			
Equipment (Desks etc)			
Computer Equipment			
Miscellaneous			
Total			

1f. MONITORING AND EVALUATION CHARGES

Monitoring/Evaluation			
Total			

Total C/F Budget (1a, 1b, 1c, 1d, 1e & 1f)	£	£	£
Total Match Funding	£	£	£
Grand Total	£	£	£

Please explain Match Funding.

I certify that the above budget is for illustration purposes however we will endeavour to keep to the budget wherever possible.

Signed

Name:

Date: